

SURREY HEATH BOROUGH COUNCIL

Surrey Heath House
Knoll Road
Camberley
Surrey
GU15 3HD

Tuesday, 17 February 2015

To: The Members of the Surrey Heath Borough Council

Dear Councillor,

You are hereby summoned to attend a meeting of Surrey Heath Borough Council to be held in the Council Chamber, Surrey Heath House on Wednesday, 25 February 2015 at 7.00 pm. The business which it is proposed to transact at the meeting is set out below.

Please note that this meeting will be recorded.

Yours sincerely

Karen Whelan

Chief Executive

1. Minutes

To approve as a correct record, the minutes of the meeting of the Council held on 10 December 2014.

2. Apologies for Absence

To report apologies for absence.

3. Mayor's Announcements

4. Leader's Announcements

5. Declarations of Interest

Members are invited to declare any Disclosable Pecuniary Interests and non-pecuniary interests they may have with respect to matters which are to be considered at this meeting.

6. Questions from Members of the Public

To answer questions, if any, received under Council Procedure Rule 10 (Paragraph 3 of the Public Speaking Procedure Rules).

7. Questions from Councillors

To deal with questions, if any, received under Council Procedure Rule 11.

8. Council Tax and Budget 2015/16 (Pages 5 - 32)

To approve the Council's Budget and Council Tax for the Financial Year 2015/16 – report attached.

9. Setting of Council Tax for 2015/16 (Pages 33 - 42)

To consider and to determine the statutory calculations required in respect of Council Tax and to set the Council Tax for each band for each part of the Borough for the financial year commencing on 1 April 2015 and terminating on 31 March 2016 – report attached.

10. Business Rates Reliefs (Pages 43 - 44)

To consider the changes to Business Rate Reliefs.

11. Executive, Committees and Other Bodies

To receive the open minutes of the following bodies (minutes reproduced in the Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 as set out below:

- (a) Executive – 6 January 2015, 27 January 2015, and 24 February 2015 (recommendations only)

6 January 2015

85/E The Council Tax Base and the Local Council Tax Support Scheme

RECOMMENDED that

- (i) the Local Council Tax Support Scheme for Surrey Heath, approved by Council on 22 January 2013, remains unchanged for 2015/16;**
- (ii) the Executive Head of Finance be authorised to make minor changes to the Local Council Tax Support scheme so as to ensure that where applicable to income calculation it remains in line with Housing Benefit changes introduced by legislation; and**
- (iii) incomes and applicable amounts and non-dependant deductions be uprated in line with the percentages and amounts supplied by DWP and DCLG, and applied to Housing Benefit claims.**

91/E Reference from the Performance and Audit Scrutiny Committee

RECOMMENDED that the Treasury Strategy be amended to permit investment in BBB+ rated British banks and building societies for a

maximum of 100 days.

27 January 2015

97/E Treasury Strategy 2015/16

RECOMMENDED that

- (i) the Treasury Management Strategy for 2015/16 including the changes to investment criteria and limits shown at Annex B to the Executive Agenda report be approved;**
- (ii) the Treasury Management Indicators for 2015/16 at Annex C to the Executive Agenda report be approved; and**
- (iii) the Annual Minimum Revenue Provision Policy Statement at Annex D to the Executive Agenda report be adopted.**

24 February 2015

The following recommendation will be considered by the Executive at its meeting on 24 February 2015. Any changes to the recommendation will be reported to the meeting. The minutes of the meeting of the Executive of 24 February will be submitted to the Council at its next meeting.

General Fund Revenue Estimates 2015/16

Item 8 above refers.

Corporate Capital Programme 2015/16

RECOMMENDED that:

- (i) the new capital bids of £525k for 2015/16, in Annex A to the Executive Agenda report, be approved, and be incorporated into the Capital Programme; and**
- (ii) the Prudential Indicators for 2015/16 to 2017/18, summarised below and explained in Annex D to the Executive Agenda report, in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's Prudential Code for Capital Finance in Local Authorities 2011 be approved:**

Prudential Indicator	2015/16 Estimated £000	2016/17 Estimated £000	2017/18 Estimated £000
Capital Expenditure	12,108	525	525
Capital Financing Requirement	10,152	9,934	9,741
Ratio of financing costs to net revenue stream	-3.46%	2.37%	2.26%
Incremental impact of investment decisions on Band D council Tax	£1.48	£4.47	£0.14

Operational Boundary	16,000	15,000	15,000
Authorised Limit	18,500	17,400	17,400

- (b) Planning Applications Committee – 15 December 2014, 12 January 2015, and 9 February 2015
- (c) External Partnerships Select Committee – 20 January 2015
- (e) Performance and Audit Scrutiny Committee (Audit meeting) – 28 January 2015
- (f) Performance and Audit Scrutiny Committee (Scrutiny meeting) – 28 January 2015
- (g) Community Services Scrutiny Committee – 5 February 2015

12. Governance Working Group (Pages 45 - 72)

To consider the report of the Governance Working Group in relation to changes to the Scheme of Delegation of Functions to Officers, Council Procedure Rules and the Petition Scheme - report attached.

13. Portfolio Holder's Question Time (Pages 73 - 74)

Councillor Craig Fennell, the Business Portfolio Holder to answer questions on issues relating to his areas of responsibility (Areas of Responsibility of the Business Portfolio Holder are attached).

14. Exclusion of Press and Public

The Mayor to move "That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the consideration of the business set out in items 15 and 16 below on the ground that they involve the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act."

15. Council, Executive and Committees - Exempt (Pages 75 - 76)

To receive the exempt minutes (reproduced in the Council Minute Book), to answer questions (if any) in accordance with Council Procedure Rule 11.5 and to consider any exempt recommendations.

16. Review of Exempt Items

To review the minutes reported to the meeting and any decisions made by the Council following the exclusion of the members of the press and public, to decide what information (if any) can be regarded as being available to the public.